



# Okotoks Oilers Athletic Association

Box 954 Okotoks, Alberta T1S 1B1

The Okotoks Oilers Athletic Association (OOAA) is the draw zone association for the AAA programs servicing Okotoks Minor Hockey, Foothills Minor Hockey and the Wheatland Athletic Association. In addition, we are responsible for oversight of the AA teams for Okotoks Minor Hockey. Our program is proud to service both male (Oilers) and female (Rocky Mountain Raiders) programs that play in the AEHL and AFHL respectively.

Our team are broken into the following categories:

Male – U13AA, U15AA, U15AAA, U16AA, U17AAA, U18AA and U18AAA  
Female – U13AA, U15AA, U18AA and U18AAA  
AA Teams – 7 total  
AAA Teams – 4 total

A pillar of our program is the implementation of ice skills sessions and off ice academic support for each team. This service is provided via approved third-party vendors. This request for proposal (RFP) is an invitation to all interested parties to submit their proposal. The tender is broken down into 4 sections, with requirements for each section below. Tenderers are welcome to submit pricing for any relevant sections. A full submission is not required. All tenders will be reviewed by the OOAA Executive and Skills Development Committee prior to deciding. Candidates may be shortlisted and required to provide a short summary on their submission.

The terms of the contract are detailed below:

Term: Up to 2 years (Max) – subject to annual review  
Reporting structure: Coach Director  
Tender provides scheduling for applicable sessions with oversight from Coach Director  
Timing: Ideally sessions are front end loaded in season  
Tender for on ice sessions to be insured through Hockey Canada or Private insurance  
Tender to provide updated Vulnerable sector checks to OOAA

Proposed Sessions:

1. On Ice Skills Session length – 112 total sessions
  - a. 1.25 hours/session
  - b. OOAA teams pay for ice
  - c. Tender provides one member to run sessions with at least one OOAA coach assisting
  - d. OOAA Coach Director & Head coach determine team requirements
  - e. Extra sessions may be requested by team and billed separate

| On Ice Skills Sessions |            |          |               |
|------------------------|------------|----------|---------------|
| Team                   | # of Teams | Sessions | Total Session |
| AAA                    | 4          | 14       | 56            |
| AA                     | 7          | 7        | 49            |
| Total                  |            |          | 105           |



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2. Goalie Development – 112 total sessions
  - a. 1.25 hours long
  - b. OAAA teams pay for ice costs
  - c. Session may be run concurrently with skills provided adequate coaching staff are supplied
  - d. Extra sessions may be requested by team and billed separate

| Goalie Development Sessions |            |          |               |
|-----------------------------|------------|----------|---------------|
| Team                        | # of Teams | Sessions | Total Session |
| AAA                         | 4          | 14       | 56            |
| AA                          | 7          | 7        | 49            |
| Total                       |            |          | 105           |

- 2A. Goalie evaluation requirement
  - a. Spring and fall evaluations
  - b. Sessions to be billed out on a per session cost
  - c. Coach Director will forecast needs for evaluations

| Goalie Evaluations      |  |
|-------------------------|--|
| Cost/Evaluation Session |  |
|                         |  |

3. Video support – 650 hours
  - a. 4 AAA Teams x 100 hours = 400 hours
  - b. 2 AA Female teams x 75 hours = 150 hours
  - c. Sessions will be combination of team and individual player support – directed in collaboration with Coach Director

| Video Support |            |       |               |
|---------------|------------|-------|---------------|
| Team          | # of Teams | Hours | Total Session |
| AAA           | 4          | 100   | 400           |
| AA Raiders    | 2          | 75    | 150           |
| Total         |            |       | 550           |



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4. Academic Support – 90 hours
  - a. 45 one hour session/team – Tutoring
  - b. 2 teams – U17AAA, U18AAA Oilers
  - c. 2 Academic Liaisons
    - i. Understanding of Alberta Education System
    - ii. Social Science/Humanities
    - iii. Math/Science
  - d. Monthly Reports to U17AAA and U18AAA coaches (deleted parents)
    - i. Attendance
    - ii. Goal Setting
    - iii. Academic tracking
  - e. Athletics background to support players is an asset
  - f. Study room is provided
  - g. Timing – Monday/Thursday 4:15pm – 5:15pm (Late September – End of March)
  - h. Extra sessions may be requested by team and billed separate
  - i. Vulnerable sector checks to be provided to OOAA

| Academic Support |            |          |               |
|------------------|------------|----------|---------------|
| Team             | # of Teams | Sessions | Total Session |
| AAA              | 2          | 45       | 90            |

When submitting please fill in the relevant sections in the attached excel file. DO NOT deviate from the submission form. A complete tender is not a requirement. Please include any relevant support documentation and value add propositions with your submission. If desired co-submission can be submitted. . iver submit. Please provide cost break down for the session above in a dollar value. OOAA reserves the right to award the contracts as they seem fit and not solely on one criteria. Any clarification questions please submit to [mpederson@okotokshockey.com](mailto:mpederson@okotokshockey.com) and cc [admin@okotokshockey.com](mailto:admin@okotokshockey.com) Any clarification questions will be answered and provided to all applicants. Submissions are due no later than March 3<sup>rd</sup>, 2025.

After closing successful candidates will be contacted, including the possibility of a short list. A follow up in person meeting may be requested.